



## DHH – P.O. Cancellation Form

**List the AGPS Purchase Orders that you want canceled:**

(Any open receiving records must be canceled before the P.O. can be canceled)

P.O. Number	Vendor Number

Date: \_\_\_\_\_

Prepared By: \_\_\_\_\_ Phone #: \_\_\_\_\_

The addresses for each of the Accounts Payable Sections are listed below. Please forward to the appropriate office.

Office of Public Health - 326	FPHSD, CAHSD, DDC, MHSD, Med Vend OS, OMF, OAAS, OMH, OCDD & OADA
N.O. Fiscal Office Attn: Loretta Dupre P.O. Box 61979 New Orleans, LA 70112	Payment Management Section Attn: Karen Robert P.O. Box 91117 Baton Rouge, LA 70821
Phone: 504-568-5087 Fax: 504-568-5090	Phone: 225-342-9332 Fax: 225-342-4478

*(Please make additional copies for future use)*